

## **Rip's Ribs Vendor Booth Regulations**

Dear Applicant:

The Eastland Chamber of Commerce would like to thank you in advance for your application requesting a booth at our annual **Rip's Ribs Cook-Off & Wine Festival** event. The following is a list of regulations and information regarding your booth space. It is our intent that they will facilitate your set up and take down, and everything in between.

Drink Vendors, Snack Vendors, and information booths will be set up downtown in front of the Courthouse on Commerce Street. **NO FOOD VENDORS** inside the Cook-Off area on the square.

Boutiques, retail, arts & crafts vendors will be set up inside the Lumber Yard Event Center.

Food trucks will be by invitation only and will be set up in front of the Connellee Event Center.

**NOTICE: *The Eastland Chamber of Commerce is not responsible for personal injury or any damage to property during or in the Cook-Off or booth area. Please remember this is a cook-off and most of the square is smoke filled on this day. Take this into consideration when signing up for a booth space. There are no "smoke free" zones.***

### **BOOTH INFORMATION**

#### **BOOTH SPACE ON THE DOWNTOWN SQUARE**

1. You may rent a maximum of two (2) booths per business.
2. Booths spaces are 10' along the curb X 15' into the street.
3. No equipment (e.g., electrical extension cords, canopies, tables, etc.) will be available.
4. Booths set up out of vehicles cannot occupy more than one (1) regular booth space unless permission has been obtained from the Chamber Manager.
5. Shade or canopy equipment cannot occupy more than one (1) regular booth space.
6. Booths must be constructed in a manner that maintains the public's safety.
7. **Drink booths** MUST have up-to-date food and health department related permits and licenses while also adhering to local, state, or federal health regulations regarding the serving and/or selling food items.
8. No food vendors on the square other than packaged items.
9. Booths must not be offensive and must meet public standards of ethics and morals.
10. Booth **set up time** will be from Friday, 6pm until Saturday, 9:00am. ***(Please note: All unloading vehicles must be removed from booth area before 8:00am. Vehicles left in booth area after that time will be ticketed and towed at the owner's expense.***
11. Vehicles are not allowed to enter or remain in the booth area on Saturday from 9:00am until 4:00 pm.
12. Booth **break down time** is Saturday 4:00 p.m. ***(Please note: Vendors may close their booths before 4:00pm ONLY if the contents are carried out by hand or by leaving the contents in place and transporting them out by vehicle after 4:00 p.m.***

## **LUMBER YARD EVENT CENTER VENDOR SPACES**

1. You may rent a maximum of two (2) booths per business.
2. Booth spaces are 8 wide x 10 deep.
3. No equipment (e.g., electrical extension cords, tables, chairs etc.) will be available.
4. Booths must not be offensive and must meet public standards of ethics and morals.
5. Booth **set up time** will be from 7 a.m. until 9 a.m. Saturday.
6. 20amp electric outlets are available.
7. Nothing can be attached, taped or stuck to the walls.

### **Items that are not allowed to be sold include (but are not limited to):**

1. Clothing with offensive slogans.
2. Products such as silly string, colored hairspray, disappearing ink capsules or similar products.
3. Stink spray or similar products.
4. Snap pop or caps or similar products.
5. **Guns or toys of any type that shoot objects of any kind.**
6. Bomb bags or similar exploding or liquid flammable products.
7. Play or candy cigarettes.

Check with the Chamber of Commerce if you need clarification of any of the above instructions. If you bring an item to sell (**even if it is not listed above**) that the Chamber determines to be unfit or unsafe for the public, you will be asked to remove it from your booth.

If the Eastland Chamber of Commerce or a representative determines that a violation has occurred, you will be asked to relocate the unapproved items to an area inaccessible to the public. If you fail to do so, you will be asked to close shop immediately. Removing your merchandise will have to wait until 4 p.m..

**REFUND POLICY** – This event will occur, rain or shine, so there will be **NO REFUNDS!**

### **ELECTRICITY:**

1. **Usage is restricted to a 20-amp, 120 volt circuit via a standard 110 volt grounded receptacle PER BOOTH SPACE.** If your usage exceeds 20 amps, the breaker will trip, and restoration of service will not occur until the load has been reduced to less than 20 amps.
2. If your electrical usage exceeds the description above, bring your own generator (outdoor vendors only).
3. No extension cords are provided.
4. Your extension cord must be heavy-duty, have a three-prong plug, no nicks in the covering, and be taped to the sidewalk/street to prevent tripping.
5. Multiple appliances on one cord may cause an electrical failure for you and other vendors. When this happens, vendors with excessive drain on the available power will be asked to reduce their usage or risk being disconnected.